

TERMS OF REFERENCE

Budget Committee

1. Purpose

- 1.1 The purpose of the Budget Committee is to consider matters related to the Sunshine Coast Regional District (SCRD) annual budget process, including the annual utility rate review and long-term capital plan reviews, and to make recommendations to the SCRD Board on these matters.

2. Duties/Mandate

- 2.1 The Budget Committee is a Standing committee of the Board that will consider and make recommendations to the Board on matters that include:

- Five-Year Financial Planning
- Long-term Capital Plan Reviews/Update
- Pre-Budget Planning
- Budget Proposals
- Annual Utility Rate Review
- Post-Budget Debrief

This list may be amended as the need arises. Matters outside of the mandate of the Committee may be considered as necessary to meet operational requirements.

3. Membership

- 3.1 The Budget Committee is comprised of all directors of the SCRD Board.
- 3.2 The SCRD Board Chair and Vice Chair will serve as the Budget Committee Chair and Vice Chair unless otherwise appointed by the Chair of the Sunshine Coast Regional District.

4. Operations

- 4.1 The Budget Committee will meet from time to time, and as required by the SCRD Board or the Chair of the Committee.

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